

# Minutes for BHSN Band Booster Meeting – October 14, 2009

## Attendance:

**Boosters:** Nan Morrow, *President*; Esther Smail, *Secretary*; Gale Nichols, *Treasurer*  
Kevin Killigrew, Debbie Roberts, Ewa Balewski, Vicky Polanski

**Band Directors:** Janis Stockhouse, Brandon Le

## Meeting Convened at 7:05 pm

### September Minutes were distributed to attendees.

VOTE: A motion was made, and seconded, to approve the September minutes. A vote was taken and the September minutes were unanimously approved.

## Agenda

### Treasurer's Report

Gale Nichols distributed the BHSN Band Profit & Loss sheet July 1 through October 12, 2009. On the income side of the sheet, Jazz Under the Stars grossed approximately \$17,000. After roughly \$7,000 in expenses, the event netted approximately \$10,000. The Marching Band revenue is a little short of the projections. Our fundraising goals are about \$4,000 short of projections. On the expense side, we are within our projections.

### Treasurer's Guidelines for Money Handling

Gale distributed a recommendation for cash and check handling. There needs to be a little more discipline about what happens to band booster money after it is collected. She recommends that the money be given to either the treasurer or assistant treasurer within one week of collection. There is also a sample spreadsheet that could be linked on the band website to help people keep track of money collected. VOTE: A motion was made, and seconded, to approve the recommendations for cash and check handling. A vote was taken and the motion was approved.

Gale also distributed a sample proposed collection letter. This will be sent to people who have not fully paid for fees, rentals, band trips. VOTE: A motion was made, and seconded, to approve the proposed collection letter. A vote was taken and the motion was approved.

It should be noted that there was some concern that whoever is treasurer next year will be able to carry through these proposals.

### Student Account Procedures

There was discussion about a proposal for student account money. The objective is to easily see how much money is in student accounts so that money is not spent on anything except student purchases. In the future, this money will be accounted for on the bottom of the financial statement. This will also help us decide how much money is left over in senior accounts at the end of the year.

### Other Financial Matters

#### Credit Card Fees Payments

Eric Isaacson and Jeannette Smedberg have been approached about setting up a way to pay dues and fees on the band website. They will look into this later in the year.

#### Bucceto's Fundraiser

Thanks to Krystie Herndon, Bucceto's will be doing a dine-in/carry-out benefit for BHSN Bands on Monday, October 26. When presented with a special flyer, Bucceto's will donate 20% of the bill's total to BHSN Bands.

#### Potential Fundraisers

There was discussion and speculation about other types of fundraising efforts the Band Boosters could participate in the future. With a \$4,000 shortfall, the Boosters need to think of other ways to earn money. Ideas that were suggested included food related fundraisers (pizza making, donuts, bake sales at concerts), effort based fundraisers (rent-a-student for fall or spring cleanups, dog wash-a-thons), music based fundraisers (perhaps combining North and South bands, something at the Buskirk-Chumley). More thought needs to be put into this before decisions are made about what other types of fundraising opportunities BHSN Bands will consider doing.

## **Director's Report**

Janis Stockhouse reported that the Symphonic Band gentlemen will be measured for new tuxedo pants this coming Friday. She will be getting a price on the pants and will email Band Booster officers to approve purchase of new tuxedo pants.

When marching band gets through regionals, there will be a tailgate party and show on Friday, October 23. If the marching band gets through semi-state, there will be a rehearsal the evening of Thursday, October 29 at the IU Stadium.

There are two band trips Janis is looking into for the spring:

Jazz Band: April 16–18 for the Eau Claire Jazz Festival in Wisconsin. This will also include a stop in either Chicago or Milwaukee.

Symphonic Band: April 23-26 for a concert band competition in Chattanooga, Tennessee.

## **Other Business**

### **Truck Fund**

The Band Boosters need to seriously look at how much longer they might expect the band trailer to last, and begin planning for a replacement.

Dalane and Wayne Anderson will receive recognition for all of their efforts in helping with marching band at the awards night.

## **Meeting Adjourned at 8:35 pm**

The next band booster meeting is Wednesday, November 18, 2009 at 7:00 pm.

Future meetings are: January 13; February 10; March 10; April 14; May 12.