

# Minutes for BHSN Band Booster Meeting—September 16, 2009

## Attendance:

**Boosters:** Nan Morrow, *President*; Susie Graham, *Vice-President*; Esther Smail, *Secretary*; Gale Nichols, *Treasurer*

Becky Connor, Judy Killigrew, Debbie Roberts, Ewa Balewski

**Band Directors:** Janis Stockhouse, Thomas Wilson

## Meeting Convened at 7:10 pm

### August Minutes were distributed to attendees.

VOTE: Susie Graham made a motion to approve the May minutes. The motion was seconded by Ewa Balewski.

A vote was taken and the September minutes were unanimously approved.

## Agenda

### Treasurer's Report

Gale Nichols distributed the BHSN Band Profit & Loss sheet covering July 1 through September 16, 2009, as well as the 2009-10 Budget. It's still early in the year, but there were a few items discussed, including the organization of our band bank accounts, as well as how to ensure the timely deposit of money received. Gale will bring a proposal back to the group for further discussion.

### Jazz Under the Stars

Not all of the expenses are in yet, however the revenue for the event was \$16,224. Expenses look to be about \$6800, about the same as last year. One large expense that we incurred this year was from Perfect Parties, who did not bill us for their services last year.

### Guidelines for payments and checks made to Band Boosters

The money raised from last year's drum-a-thon was finally delivered to the treasurer only three weeks ago. There have been a couple of instances where checks made to Band Boosters have been slow to make it to the treasurer for deposit. Nan asked Gale to draft guidelines about good accounting practices for Boosters handling money.

Gale also brought up the issue of bad checks. She asks that the message get out to parents that they should talk to Tom or Janis if there is a financial hardship rather than write a check that bounces. There may be other avenues available to help families in difficult financial situations. The Boosters are considering a policy that after one bad check, they will only accept cash, cashier's check or money order.

Tom Wilson wondered if it would be possible to set up Pay Pal on the band website for parents to pay their marching band fees. The Boosters would also like to include the option for paying other fees, dues and donations. Both Eric Isaacson and Jeannette Smedberg will be contacted to see if they can do this.

### Marching Band Fees and Band Dues

There are still some families who have not paid their Marching Band fees, and only a small handful of families who have paid their Band Dues. Regarding the Band Dues, it was brought up that there might be a lack of information that the dues are expected to be paid at the beginning of the school year. Nan will send out an email reminder to parents once Pay Pal is set up.

### Jazz Under the Stars

Susie Graham would like feedback from committee members and attendees regarding the event. One comment that both the caterer and Deer Park Management made was that 208 were much more than the recommended cap of 192. That said, there might be other ways to make the event even more financially successful.

### Upcoming Band Schedule

October 9 is Senior Night. Marching Band seniors will be honored with their parents at half-time. We are hoping that Joe Meyers would be willing to take pictures of the event.

October 29 and 30, is the MCCSC Fall Break. Depending upon the Marching Band's performance and placement at the regional and semi-state competition, there may be a practice called for October 29. Also, there could be a home football game on the 30<sup>th</sup>. Tom will email parents to remind them of this.

### **Student Account Procedures**

Becky Connor distributed a draft describing the procedures for handling and using money in student accounts. The basic idea is that money collected from purchasing grocery certificates or selling ads is put into a student's account. That student can pay for most intangible band expenses such as trips, instrument rental, marching band fees, etc. There were a couple of points that remain unclear: Can student account money be used to pay Band Booster dues? And, there should be something in the document that describes holding a student's account money for gap years. Once the document has been finalized, it will be posted on the band website.

Gale Nichols will come up with a proposal for setting up a separate bank account that will be used for depositing the grocery certificate and ad sales money and that will also be used to pay for the various items allowed with the student account money.

### **Other Business**

The Band Directory is almost complete and hopefully will be sent to the printers this weekend.

BHSN Band decals and yard signs are now available.

### **Director's Report**

Tom Wilson reported that Marching Band is going well

Janis Stockhouse and Tom Wilson have requested that the Boosters consider purchasing tuxedo pants and new tuxedo jackets for the young men in Symphonic Band. Ewa Balewski, Janis and Tom will look into this and bring back information for the next meeting.

### **Restaurant Fundraisers**

Christy Herndon will talk to Bucceto's about a fundraising night in the near future. Tina Burns, may talk to Bloomington Sandwich Shop as well. Janis tried to contact Cheeseburger in Paradise, but they never returned her calls.

### **Meeting Adjourned at 8:20 pm**

The next band booster meeting is Wednesday, October 14, 2009 at 7:00 pm.

Future meetings are: November 18; January 13; February 10; March 10; April 14; May 12.